

Thursday 11<sup>th</sup> January 2018

Dear Parents/Carers,

### Uniform

Please may we remind you that children are not allowed to wear false acrylic nails to school as they could cause injury either to the child wearing them or to another child. If you want your child to have these nails on during holiday time please could you make sure that they are removed before they return to school. Nail varnish should also be removed from children's nails for hygiene reasons. The Parents Handbook on our website states that extreme fashion items are not allowed. Long hair should be tied up and only plain head bands and bobbles may be worn. Trainers in bright colours and logos or named items are not allowed. I am sure that you will appreciate that our Academy uniform helps children to have a sense of 'belonging' and we want them to wear it with pride. We thank you for continuing to support us with this.

### Lunchtime Play Equipment

We would be very grateful if you could donate any shoes, handbags, dressing up clothes, hair dressing things (such as bobbles, clips, old hairdryers and rollers), sheets or toy cars for our lunchtime play.

### Parking

Once again we have had a number of complaints about parents parking on double yellow lines. Please, for the safety of all our children, do not park on these lines.

### Absence

Please may we remind parents that if your child is absent you should contact school on each day of their absence.

### Library Books

Library books can be changed on Tuesdays and Fridays at 8:40am and 3:20pm in the Maypole Centre Library.

### Retirement

On 31 January 2018 Mrs Underhill will be retiring from her position as Learning Mentor at our academy. She has worked for the academy for 14 years and we know that she has helped and supported many of our children and families during that time. Mrs Pyrah will be promoted to the role of Learning Mentor and as many of you already know Mrs Pyrah, we are sure that this will be a smooth handover.

We all wish Mrs Underhill a long and happy retirement. There will be a collection to buy a retirement gift and if anyone wishes to make a contribution please could you see Mrs Whitaker or Miss Whitfield on reception.

Regards,

The Leadership Team



Mrs S J Vickerman  
Executive Principal



Mrs A M Mitchell  
Head of School



Mrs P Clark  
Deputy Head of School